

## **All-hands Meeting**

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An effective all-hands meeting can build trust and foster a sense of community with employees – if it has a powerful agenda! Try adding these six items.

	Broader vision	
	Summary:	Next Steps:
	State-of-the-nation metrics	
	Summary:	Next Steps:
	Customer and employee updates	
	Summary:	Next Steps:
	Reminders	
	Summary:	Next Steps:
	Cameo	
	Summary:	Next Steps:
	AMA (Ask Me Anything)	
	Summary:	Next Steps: