

Remote Team Meeting

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 $\label{eq:continuous} \textbf{Get down to business with this remote team meeting template while leaving time for the people things.}$

Icebreaker 👙	
Summary:	Next Steps:
How are we tracking against our goals?	hi
Summary:	Next Steps:
What went well this week?	
Summary:	Next Steps:
What could have gone better?	
Summary:	Next Steps:
What are the biggest blockers stopping u	us from performing to our fullest potential? Next Steps:
What do we want to accomplish by our next meeting?	
Summary:	Next Steps:
Who deserves a shoutout?	
Summary:	Next Steps: