

Sprint Retro Meeting

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Retro meetings are a crucial part of agile meetings. This bi-weekly template will spur conversations about your past sprint.

Demo (20-30 min) Summary:		Next Steps:
Product acceptance and change requests Summary:	s (10 r	nin) Next Steps:
What went well? (5 min)		
Summary:		Next Steps:
What could have gone better? (5 min) Summary:		Next Steps:
Things to look out for in the future? (5 min Summary:	n)	Next Steps:
Who deserves a shoutout? (5 min) Summary:		Next Steps:
Demo day prep: What are we presenting? Summary:	(5 mi	n) Next Steps:
	Product acceptance and change requests Summary: What went well? (5 min) Summary: What could have gone better? (5 min) Summary: Things to look out for in the future? (5 mi Summary: Who deserves a shoutout? (5 min) Summary: Demo day prep: What are we presenting?	Product acceptance and change requests (10 m Summary: What went well? (5 min) Summary: What could have gone better? (5 min) Summary: Things to look out for in the future? (5 min) Summary: Who deserves a shoutout? (5 min) Summary: Demo day prep: What are we presenting? (5 min)